



Application Date: \_\_\_\_\_  
Interview Date: \_\_\_\_\_  
Hire Date: \_\_\_\_\_

PO BOX 1133 | WAYNE, WV 25570  
304.501.4755 | coalfield-development.org

## Employment Application Form

### Applicant Information

Full Name: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apt/Unit #*

\_\_\_\_\_ *City State ZIP Code*

Phone: Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Are you at least 18 years of age?  YES  NO

Email Address: \_\_\_\_\_

Position Applied for: \_\_\_\_\_

### Education Information

Diploma – High School Name: \_\_\_\_\_

Vocational Program: \_\_\_\_\_  GED

College Degree: \_\_\_\_\_ (list school & focus of courses)

### Voluntary Information

*This information is being requested in accordance with federal regulations. The information is voluntary and will not be used when considering you for employment with our company.*

#### Racial or Ethnic Group

- American Indian/Alaskan       Asian/Pacific Islander       Black/African American
- Hispanic/Latino       White/Caucasian       Other

#### Gender

- Female       Male

#### Military Service

Disabled Veteran Rank & Date: \_\_\_\_\_

#### How did you hear about this position?

- Newspaper       Company Employee       News Media Coverage
- Job Fair       Placement Office       Website
- Social Media       Other \_\_\_\_\_

## Employment History

*Please provide contact information for former employers, starting with the most recent.*

#1 Most Recent Employer: _____ Contact Name: _____		\$	hr/year
<i>DATES OF EMPLOYMENT</i>	<i>JOB TITLE</i>	<i>Wage/Salary</i>	
Phone: _____	May we contact for references?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Email: _____	Is this your current employer?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Reason for Leaving: _____			
#2 Most Recent Employer: _____ Contact Name: _____		\$	hr/year
<i>DATES OF EMPLOYMENT</i>	<i>JOB TITLE</i>	<i>Wage/Salary</i>	
Phone: _____	May we contact for references?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Email: _____	Is this your current employer?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Reason for Leaving: _____			
#3 Most Recent Employer: _____ Contact Name: _____		\$	hr/year
<i>DATES OF EMPLOYMENT</i>	<i>JOB TITLE</i>	<i>Wage/Salary</i>	
Phone: _____	May we contact for references?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Email: _____	Is this your current employer?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Reason for Leaving: _____			

## Certification and Authorization

*Please read the following statements and provide your signature to indicate your understanding.*

The information completed on this form is true and accurate. I authorize Coalfield Development to contact and inquire with the individuals listed on this form concerning my education and previous employment.

If selected to be employed, I will be required to provide original documents which verify my identity and right to work in the United States under federal law. The document(s) provided will be used to complete the US I-9 Form.

I acknowledge that I have read and agree to the above statements.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*